



3/14/2017

Dear Federation Members:

This year, we are allowing two methods for registration. You can either do it the good old way or let individual members register and pay online. Travis Stronach and Steve Hoff from Minnesota have put together an intuitive, functional, and robust online system which will go live sometime next week. For security and liability concerns, please refer to the [Q&A on the SCKF website](#).

In case your federation chooses to do the old way, you must first request a baseline spreadsheet file for your federation. The detailed instructions are provided [here](#). In the past, files of vastly different qualities have been submitted, causing multiple problems (time-consuming cleaning efforts and inaccuracies). Please kindly follow the instruction to minimize such problems.

If you choose to let your members individually register online, we ask that you wait for just several more days until its completion is announced in a follow up email. The site is in the final stage of the long development and testing, and we are creating detailed instructions and Q&A at the same time. As federation representatives, you will have control over who should be affiliated to which dojo and who should be able to register. It will be up and running by the end of this month. Meanwhile, you can see what the site looks like [here](#), but please be aware that Travis and Steve are updating the site continuously and that some of the operations return error messages.

Starting this year, membership fees have been changed to the following:

Adult (18 years and over)	\$60
Children (17 years and under)	\$30
Full time students	\$30
One time Initiation Fee	\$10

While the fees for adult and children have increased, we have created a new category of full time students. We do not define this category specifically except that they have to be enrolled *full time* in school. Lastly, we have added the one time initiation fee of \$10 for new members asking to create new ID numbers.

Below is a summary of information about the registration process.

1. Membership Period: 4/1/2017-3/31/2018

The 2017 membership runs through 3/31/2018. If a person did not register for 2016 but wants

to register for the remaining days of the membership period (4/1/2016-3/31/2017), he/she has to pay the fee for 2016. In order to continue his/her membership, he/she will have to pay for the 2017 cycle as well.

2. Membership fees:

Adult (18 years and over)	\$60
Children (17 years and under)	\$30
Full time students	\$30
One time Initiation Fee	\$10

For all members who register and pay their fees by 4/15/2017, their age will be that as of 4/1/2017. For those who register after 4/15/2017, their age will be that as of the date they register.

3. Due date: April 15, 2017 (for collective registration aka the old way).

If your federation decides to register collectively (old way), refer to the instructions for how to submit your file, send your payment to the address below, and email Yoshida ([yoshidak@gmail.com](mailto:yoshidak@gmail.com)) and Jean Kodama ([jkodama@alumni.caltech.edu](mailto:jkodama@alumni.caltech.edu)) for notification.

There is no due date for individual registrations. However, we strongly encourage members to register as soon as the site is up and running because the membership period last year ends on March 31, 2017. Members will not be eligible for promotion and other regional events unless they are paid and registered.

4. Payment Address (for collective checks):

Kotaro Yoshida  
6019 S Ingleside Ave. #704  
Chicago, IL 60637

e-mail: [yoshidak@gmail.com](mailto:yoshidak@gmail.com)

5. One Check Policy (collective registrations only):

Please make checks payable to All United States Kendo Federation (or AUSKF). Please make sure that your federation collects all fees from individual dojos and submits one federation check. AUSKF will not accept checks from individuals or dojos.

6. Late Registration for 2017

If a person wishes to be registered after the deadline of 4/15/2017, you can use new Supplemental Registration Form (Late Registration Form). Alternatively, you can let the individuals register online.